

# Lucas County Probate Court

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**JACK R. PUFFENBERGER**  
JUDGE

**SUSAN A. BRAITHWAITE**  
COURT ADMINISTRATOR

**NANCY A. MILLER**  
CHIEF MAGISTRATE



## **MAGISTRATES**

TREVOR N. FERNANDES  
STEVE CASIERE  
NEDAL N. ADYA  
MARGARET M. WEISENBURGER

## **INSTRUCTIONS FOR APPLICATION TO AMEND MARRIAGE RECORD**

1. The Application to Amend Marriage Record must be typed or legibly printed in black ink.
2. Copies of supporting evidence must be attached to the Application. Supporting Documentation includes but is not limited to: Full Birth Certificate, Immigration or Naturalization Papers, Current Photo ID (Only Driver's License, Passport, State ID or Military ID are accepted)
3. If the Information that needs to be amended is specific to one applicant, such as their name or date of birth, only that applicant will need to sign the Application to Amend Marriage. It must be signed before a Notary Public or a Deputy Clerk at the Probate Court Marriage License Department
4. If the date of marriage needs amended, both Applicants to the Marriage Application will need to sign the Application to Amend Marriage Record. It must be signed before a Notary Public or a Deputy Clerk if both parties appear together at the Probate Court Marriage License Department.
5. The cost for filing the Application to Amend Marriage Record is \$40.00. If payment is being sent via mail, it is payable by cash, check, or money order only. If the payment is being processed in person, it may also be payable by credit card as well with a convenience fee added.
6. One (1) certified copy of the Amended Marriage Record will be included if the Application to Amend Marriage Record has been approved and an Entry Amending Marriage Record has been issued.

**The Application to Amend Marriage Record and supporting evidence will be reviewed by a Probate Court Magistrate and if necessary, will be set for hearing at a later date. If the Magistrate finds that there is sufficient evidence, an Entry Amending Marriage Record will be issued.**



**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

**IN RE: CORRECTION OF MARRIAGE RECORD**

**PARTIES:** \_\_\_\_\_  
\_\_\_\_\_

**CASE NO.** \_\_\_\_\_

**APPLICATION TO AMEND MARRIAGE RECORD**

This matter came to the Court's attention this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, on the application of \_\_\_\_\_ and \_\_\_\_\_

The Applicant(s), after being duly sworn, state that the original marriage record issued to:

\_\_\_\_\_ and \_\_\_\_\_,  
on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, should be amended for the following reason(s):

(If more space is needed, please attach additional pages.)

\_\_\_\_\_  
Signature of Applicant 1

\_\_\_\_\_  
Signature of Applicant 2

\_\_\_\_\_  
Printed Name of Applicant 1

\_\_\_\_\_  
Printed Name of Applicant 2

STATE OF OHIO  
COUNTY OF LUCAS, SS.

I certify that the above named applicant(s) personally appeared before me, sworn to the facts as stated above and signed this form in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Title: \_\_\_\_\_